



Duluth-Superior Metropolitan Interstate Council
Policy Board

Wednesday, July 26, 2023, at 4:00 pm

SPECIAL MEETING NOTICE

This is a virtual meeting only - join online or by phone

(login info, below)

Meeting materials can be viewed on the [meeting web page](#) as well as on the attached pages.

Items for Approval:

- 2023-24 Work Program Amendment# 1

To Join the Meeting

This special meeting of the MIC Board will be held virtually via Microsoft Teams –you can participate either online or by telephone:

[Click here to join the meeting](#) by computer or the MS Teams mobile app

-or-

Call **218-302-4275** **Conference ID 508 980 431#** to join by phone (audio only)

Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, please contact Tari Aanonsen at taanonsen@ardc.org or 218-529-7541 to ensure a quorum will be present for voting items on the agenda.

The Duluth-Superior Metropolitan Interstate Council (MIC) operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Complaint instructions and forms can be found in the Title VI Non-Discrimination Program and Limited-English Proficiency Plan online at [dsmic.org/titlevi-policy](https://www.dsmic.org/titlevi-policy). If you require ADA accommodations to be able to participate in this meeting, or if language translation services are needed, please contact the MIC office at least three days prior to the meeting, and we will do our best, within the resources available to us, to accommodate your request.

Duluth-Superior Metropolitan Interstate Council

Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission

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**Duluth-Superior Metropolitan Interstate Council
Policy Board
Wednesday, July 26, 2023 @ 4:00 pm
MEETING AGENDA**

1. Introductions/Agenda Review	<i>5 min</i>
<i>“Open Public Comment Period”</i>	
2. 2023-24 Work Program Amendment# 1 • <i>Recommend for approval, Ron Chicka</i>	<i>5 min</i>
3. Adjourn	

Next Meeting
Wednesday, August 16th, 2023
Proctor City Hall/Community Center
6:00 pm



Agenda Item Descriptions

* = *Approval Item*

1. INTRODUCTIONS / AGENDA REVIEW

2. 2023-24 WORK PROGRAM AMENDMENT# 1

We are seeking MIC Board approval to amend our current Work Program and Budget (aka the 2023 UPWP), to transfer selected tasks from the short-range Safety Action Plan project, as well as a portion of its budget (\$50,000), to the long-range planning element of the UPWP. (In-kind staff time to assist remains in place.)

Due to being short-staffed after the loss of our lead planner, we have been unable to conduct the second phase of the MIC's area-wide, multi-modal Safety Action Plan. We are therefore proposing to amend the contract with AECOM, our current consultant for the 2050 update of the MIC's long-range Metropolitan Transportation Plan (MTP), to use these funds for AECOM to conduct a technical assessment that will augment the safety component of the MTP.

This work would utilize the rich MIC-area crash history database that was produced during phase one of the Safety Action Plan to identify high-risk locations and related safety improvements.

A key goal of the project is to ascertain how well the identified corridors or intersections would fit within or score against the federal Safe Streets for All (SS4A) guidelines. This, in turn, will enable MIC-area jurisdictions to apply for implementation grants within the SS4A program to fund safety mitigation projects in targeted high risk/high priority locations.

Board approval is required as the first step in amending the MIC's Work Program and Budget, before we can move forward in seeking the necessary state and federal approvals to make this change.

Please feel free to contact me if you have any questions about this request.

Please see the budget table on page 2 of the Agenda Item Descriptions.



Agenda Item Descriptions

2023-24 Work Program Amendment# 1 Budget Table

2023 BUDGET

Duluth – Superior Metropolitan Interstate Council

2023 MIC TRANSPORTATION PLANNING PROGRAM ELEMENTS



Project Type	Project	Hours	Salaries	Fringe	Indirect	Direct	Totals*
Short Range							
Duluth Area	I-35 Corridor Plan	675	\$29,506	\$10,327	\$3,904	\$36,363	\$80,100
MIC Area-wide	Safety Action Plan	850	\$36,067	\$12,623	\$4,772	\$50,438 438	\$103,900 53,900
MIC Area-wide	Metropolitan Bike/Ped Planning	900	\$31,020	\$10,857	\$4,104	\$1,019	\$47,000
MIC Area-wide	Roadway Planning and Coordination	525	\$20,611	\$7,214	\$2,727	\$748	\$31,300
MIC Area-wide	Harbor Planning	500	\$22,492	\$7,872	\$2,976	\$1,060	\$34,400
MIC Area-wide	Transit Planning	625	\$23,975	\$8,391	\$3,172	\$762	\$36,300
MIC Area-wide	Freight Planning and Coordination	275	\$12,801	\$4,480	\$1,694	\$825	\$19,800
	SUB TOTAL	4,350	\$176,472	\$61,765	\$23,347	\$91,216 41,216	\$352,800 302,800
Long Range							
MIC Area-wide	Long Range Planning/Coordination	1,550	\$62,207	\$21,230	\$8,230	\$73,591 123,591	\$165,800 215,800
TIP							
MN and WI	Transportation Improvement Program	1,100	\$39,973	\$13,974	\$5,282	\$13,421	\$72,600
Administration							
MIC Area-wide	MIC Administration / Coordination	3,575	\$157,547	\$55,142	\$20,844	\$76,167	\$309,700
	GRAND TOTAL*	10,575	\$436,150	\$152,653	57,703	\$254,394	\$900,900

*Rounding results in some totals off by \$ 1.