



MIC Bicycle and Pedestrian Advisory Committee
Meeting Summary
 November 14, 2019 Meeting

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| Meeting Location | ARDC Conference Room, Duluth, MN | |
| Meeting Chair(s) | John Kelley | |
| Note Taker | James Gittemeier | |
| Members Present | | |
| Chair | John Kelley | City of Duluth |
| Vice-Chair | Carol Andrews | St. Louis County |
| | Maren Webb | MnDOT District 1 |
| | Chris Carlson | City of Superior |
| | Judy Gibbs | Citizen Representative |
| | Dena Ryan | WisDOT |
| | Chris Belden | DTA |
| | Cari Pedersen | City of Duluth |
| | Dick Haney | Friends of Western Duluth Parks & Trails |
| | Jason DiPiazza | Citizen Representative |
| | Shawna Mullen | Zeigeist Arts |
| | | |
| Members Absent | | * Excused |
| | Bryn Jacobson | Continental Ski & Bike |
| | Prescott Morrill | Citizen Representative |
| | Ruurd Schoolderman | Duluth Bikes |
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| Others Present | | |
| | James Gittemeier | MIC |
| | Rondi Watson | MIC |
| | Eleanor Basco | City of Duluth |
| | Kris Liljeblad | City of Duluth |
| | Natalie Chin | MN Sea Grant |
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1. Introductions/Agenda Review

Chair John Kelley called the meeting to order at 2:30 pm. All meeting attendees introduced themselves. John mentioned that he will be stepping off the BPAC at the end of December. He introduced Eleanor Basco, a new planner in Duluth's Economic Development division, and recommended her to fill the upcoming vacant seat. John, noted that Transportation Planner Kris Liljeblad, who will be serving as a technical advisor to the BPAC.



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2. Committee Business

- **Meeting Summaries for approval**

Meeting summaries of the previous four meetings (11/5/18, 2/28/19, 5/2/19, 8/1/19) were brought forward for approval.

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| Motion Discussion and Vote | Carol Andrews made the motion with a second from Dick Haney; there were no changes requested to the summaries or other discussion and motion was approved unanimously. |
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- **Election of Chair and Vice-chair**

John Kelley noted that he had completed his term as chair and that Carol Andrews would rotate from vice-chair to the Chair; he asked for nominations for vice chair for 2020 (and Chair in 2021).

After some discussion, Chris Carlson volunteered to serve in this capacity.

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| Motion Discussion and Vote | Cari Pedersen made a motion to elect Carol Andrews as Chair and Chris Carlson as Vice-Chair, with a second from Jason DiPiazza; there was no discussion and motion was approved unanimously. |
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3. BPAC Educational Workshops

Minneapolis Bike Facilities Tour

James Gittemeier explained that the education and outreach focus for the BPAC in 2019 was on engineers, beginning with a workshop in March focused on the design and implementation of bicycle facilities, followed in September by a guided bike tour of different types of facilities installed in Minneapolis. Topics/education focus for 2020 was discussed, and ideas included

- Intersections, including roundabouts
- Business/Chamber of Commerce/ Lincoln Park forums
- Possible bike share tie-in
- 4- to 3-lane conversions (Kenwood Ave)
- Work with University on a senior design project (capstone) for civil engineers
- Green infrastructure (boulevards/trees/urban forestry field trip) – volunteers included Shawna Mullen (Zeitgeist) and Natalie Chin (WI Sea Grant)

4. East 2nd Street Project Update

James Gittemeier explained the project and described the bike and ped elements under consideration, including the Parking Occupancy survey conducted on the corridor. A discussion took place about the project, including about the design and the construction schedule.



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5. Duluth-Superior Metro Bikeways Plan Implementation

James Gittemeier described the exercise undertaken earlier that month with BPAC members at MnDOT, described it as a first step in determining priority bike routes for implementation. He presented the 'Top Ten' projects that emerged from that meeting and a discussion ensued about how this information was to be used, and next steps...

6. Project Updates

Campus Connector Trail Plan

James Gittemeier explained that this trail plan is a culmination of 10-plus years of planning, around what was then called the "Lowell to Lakewalk Trail". It will provide connection to numerous educational institutions (K-12 as well as colleges) as well as creating a new active transportation corridor that does not presently exist for any mode. The plan documents this history, the planning process for this trail plan, a vision and a set of principles to guide the trail development. It includes recommendations about preferred trail alignment with alternative and interim alignments and types based on limiting factors with a few particular sections, along with costs and potential timeframe for construction for various segments. The two lead parties for this plan, the City of Duluth Parks Commission and the MIC, are being asked to sign-off on the plan in October before final approvals with the Duluth City Council.

Superior Active Transportation Plan

Chris Carlson reported that the planning process is at the stage of developing of the draft network. A recommended bikeway network and proposed pedestrian approach has been drafted and is under review by the advisory committee.

Duluth-Superior Metropolitan Pedestrian Plan

James Gittemeier reported that the planning process for the MIC's a full review and update of the 1999 Plan, a federally required component of the Long Range Transportation Plan (LRTP), as well as a priority for this area. At the next meeting, he will provide an overview of the Scope of Work, a proposed timeline for the planning process, and a preliminary list of potential advisory committee members.

7. Adjournment

Motion to adjourn the meeting by Carol Andrews. The motion was second by Judy Gibbs.