



**MIC Bicycle and Pedestrian Advisory Committee**  
**Meeting Summary**  
 November 5, 2018 Meeting

<b>Meeting Location</b>	ARDC Conference Room, Duluth, MN	
<b>Meeting Chair(s)</b>	John Kelley	
<b>Note Taker</b>	James Gittemeier	
<b>Members Present</b>		
<b>Chair</b>	John Kelley	City of Duluth Planning
<b>Vice-Chair</b>	Carol Andrews	St. Louis County Public Works
	Bryn Jacobson	Continental Ski & Bike
	Shawna Mullen	Zeitgeist Arts/Active Transportation
	Judy Gibbs	Citizen Representative
	Jason DiPiazza	Citizen Representative
	Dick Haney	Friends of Western Duluth Parks & Trails
	Dena Ryan	WisDOT
	Cari Pedersen	City of Duluth Engineering
	Todd Janigo	City of Superior Public Works
	Chris Belden	DTA
<b>Members Absent</b>		* Excused
<b>Others Present</b>		
	James Gittemeier	MIC Principal Planner
	Mike Casey	Citizen
	Ron Chika	
	Ruurd Schoolderman	Duluth Bikes



# MIC Bicycle and Pedestrian Advisory Committee Meeting Summary November 5, 2018 Meeting

## 1. Introductions/Agenda Review

Chair John Kelley called the meeting to order at 11:33 am. All meeting attendees introduced themselves.

## 2. Committee Business

- Meeting Summary of 9.24.18

Chair John Kelley then asked for any changes or correction to the 9.24.18 meeting summary. With no corrections John asked for a motion to approve.

Motion Discussion and Vote	Carol Andrews moved to approve the 9.24.18 meeting summary as presented, Cari Pedersen seconded the motion. The motion was approved unanimously.
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- Meeting Day & Time – discussed time, duration and day of the meetings. Will out a poll for members to vote on their preferences.
- Dick Haney- concern over frequency of meetings, not enough meeting to handle topics. Special meetings are a solution in the meantime.

## 3. DRAFT Duluth- Superior Metro Bike Plan

- Review & Discussion
- Recommend for Approval
  - Bring it to city council, present it
  - Links to all the plans. Appendix and footnotes to get a hold of the plans.
    - o Language narrative concerns:
      - Concern over major emphasis on activity nodes and leaving out the major corridor connections of the skelton/backbone of the system. With this Plan's focus, will the system create pockets, or isolated corridors of unconnected bikeways. Not opposed to a focus on activity nodes, but add in language on the corridors. The Plan will address this concern in the implementation steps by Identifying and creating a functional classification system for the bikeways system that focuses on people moving within their neighborhood as well as people moving between neighborhoods and across town.
  - 1<sup>st</sup> page Key note" language – include this concept that as the system gains connectivity the value is exponentially whole system perspective.



## MIC Bicycle and Pedestrian Advisory Committee Meeting Summary

November 5, 2018 Meeting

- Connectivity along arterial corridors
- Importance of connectivity from the skeleton approach.
- Core investment areas coincide well with the Duluth Comp Plan.
- Rank the Recommendations exercise.
- Add All age and abilities- languages in the plan
- Add the design guidance documents into the Plan.
- Road authorities- have lee-way, but have expectations
- Intent of the plan- coordinating tool between roadway authorities
- Expectation to follow best practices
- More positive words, not an “out” but more “encouragement”
- Performance measurements- tool to check in progress.
- Performance
  - Check-in points regularly every so often
  - Create appointments?
  - What is working
  - What are the barriers
  - Opportunity to have focused -conversation
  - Link with bike friendly communities and People for Bikes.
  - Public notification- timeline moving forward?
- Nodes & Maps – include info from past reports including Connecting Duluth Report.
- Car Parking- allocation of space on the street. Can this plan help make thigs easier decisions? Include studies of loss of parking evidence- based decision making.
- Plan for engineers and planners but also advocacy groups

### 4. 2019 BPAC Agenda – Standing Items

- 1<sup>st</sup> Quarter- Top 10 List, Mini- Workshops- topics to be covered
  - Incorporating resurfaces projects - sub meeting of the road authorities. Make a top 20 list.
  - Bike boulevards.
- 2<sup>nd</sup> Quarter- Local initiatives
  - Bike Boulevards
- 3<sup>rd</sup> Quarter- TA & SRTS Review
- 4<sup>th</sup> Quarter- Project Review- select project(s) & set-up schedule

### 5. Project Updates

- SRTS & TA –
  - St. Louis County & Duluth- Piedmont & Chambersburg intersection- SRTS crossing enhancements
- DTA
  - Creating a new park & ride – London Rd & 26<sup>th</sup> AE



## MIC Bicycle and Pedestrian Advisory Committee Meeting Summary

November 5, 2018 Meeting

- DTA bus stop policy – looking into consolidating bus along busy corridors to every other block.
- Bus Rapid Transit (BRT) – a project of the DTA and MIC
- Essentia campus- how does transit interact as well as bike and pedestrians? Look into this.
- Decker Rd – reconditioning is coming up, decisions will be made soon.
- Bike symbol - adds to the message to the community bikes are out there

### **6. Adjournment**

Motion to adjourn the meeting by Cari Pedersen. The motion was second by Chris Belden.



Duluth-Superior Metropolitan Interstate Council  
**Bicycle and Pedestrian Advisory Committee**  
**MEETING SUMMARY**  
**Thursday, February 28, 2019, 2:30 p.m.**

<b>Meeting Location</b>	ARDC 1 <sup>st</sup> Floor Conference Room, 221 W. 1 <sup>st</sup> St, Duluth MN	
<b>Meeting Chair</b>	John Kelley	
<b>Note Taker(s)</b>	Rondi Watson	
<b>Members Present (Voting)</b>		
	Carol Andrews	St. Louis County Public Works
	Chris Belden	DTA
	Jason DiPiazza	Citizen Representative
	Judy Gibbs	Citizen Representative
	Dick Haney	Friends of Western Duluth Parks & Trails
	Todd Janigo	City of Superior Public Works
	John Kelley	City of Duluth Planning
	Shawna Mullen	Zeitgeist Arts/Active Transportation
	Cari Pedersen	City of Duluth Engineering
<b>Members Absent</b>		
	Bryn Jacobson	Continental Ski & Bike
	Ruurd Schooldermann	Duluth Bikes
	Dena Ryan	WISDOT
		*Excused
<b>Technical Advisors Present (Non-voting)</b>		
	Matt Andrews	City of Duluth Parks – Trails and Bikes Coordinator
	Maren Webb	MnDOT District 1 Planner
<b>Others Present</b>		
	James Gittemeier	ARDC/MIC Principal Planner
	Rondi Watson	ARDC/MIC Planning Communications Coordinator

**1. Introductions and Agenda Review**

John Kelley called the meeting to order at 2:30 pm. All meeting attendees introduced themselves. He asked if there were any proposed changes to the agenda. None were requested.

**2. Committee Business**

**A. Meeting Summary of 11/5/18**

Kelley asked for any changes or corrections to the previous month’s meeting summary. Hearing none, he asked for a motion to approve.

**Motion** Carol Andrews/Shawna Mullens moved to table the November 5th meeting  
**Discussion** summary as to better capture the committee's input into the Bike Plan. There was  
**and Vote** no discussion and the motion was approved unanimously.

### **B. Membership Discussion**

Suggestions made about potential participants for BPAC, to achieve a well-rounded representation of pedestrian and bicycling interests. There are currently two vacancies for members MIC staff will be reaching out to a variety of contacts to gauge their interest in participating. Suggested groups included:

- Aging Representative Groups – ARC Northland
- We Walk in Duluth
- Youth – YMCA, School Districts, CSS, LSC, UMD, UWS
- Dementia Friendly Duluth
- Duluth's Commission on Disabilities
- UMD/St. Scholastica/UWS
- Public Health - Hospitals - Community Health

Rondi Watson noted that the MIC's Transportation Advisory Committee was also seeking to expand its membership to include a representative who could speak to mobility limitations (aging and/or disabled communities). We want to take care to not overlap these requests. She will report back at the next BPAC meeting.

### **3. Duluth-Superior Bikeways Plan Update**

James noted that the Bike Plan received final approval by the MIC Policy Board at its meeting the previous week. The need for an implementation strategy was discussed. John Kelley noted the importance of aligning bike plan recommendations with the City's core investments plan. Shawna Mullen, Jason DiPiazza and Judy Gibbs volunteered to take this on and to report back at a later BPAC meeting.

### **4. BPAC Standing Items Discussion**

Discussion focused on the quarterly standing items and what further discussions and topics should be automatically included quarterly and about how will these items will be handled, moving forward.

- 1<sup>st</sup> Quarter - Top 10 Lists and Mini-Workshops – decide on topics to be covered.
- 2<sup>nd</sup> Quarter – TA and SRTS review of regional priorities.
- 3<sup>rd</sup> Quarter – Local initiatives.
- 4<sup>th</sup> Quarter –Project review– select project(s) & set-up schedule – the intent is to bring information forward before project is fully scoped, therefore look out 3-5 years. Also, evaluate projects once completed.

## **B. Mini Workshops**

Carol Andrews announced that the first workshop was scheduled, with the goal of assisting local jurisdictions to implement the Metropolitan Bikeways Plan. She explained that the intent is to engage more effectively with the actual project designers – also to encourage design consistency between jurisdictions (to step it back from project design level to more of an overview level). This first workshop will generally address bicycle facility design, with an emphasis on bike boulevards, side paths and pavement markings:

### **Bicycle Facility Design Workshop**

Wednesday, March 6, 2019 – 1pm-4pm

MnDOT District One Office

She added that although members of the BPAC are invited to attend, this workshop is intended as a specialized training session aimed at local jurisdictions. She suggested to those members who planned to attend, that they hold back during the meeting, to allow the focus of the discussion to be amongst and between the target audience of engineers and planners.

A follow-up workshop for this summer is envisioned to be a tour of installed bike facilities, similar to an outing that Cindy Voigt organized several years ago in Minneapolis. Ideally it would take place on bicycles, for project designers to experience how the different facilities work and feel, with opportunities for discussion along the way and/or at a meeting afterwards. St. Paul is a tentative location; MIC staff and a small organizing committee (Carol Andrews, Jason DiPiazza) will consider potential locations, routes and dates in July or August. They will also invite planners and engineers from the jurisdiction where the tour will take place to participate, to answer questions and discuss the particulars of design, installation and project outcomes. Todd Janigo mentioned that if Madison is a potential location for this type of event, he has a contact (Kevin Lueke) who might be able to assist in this capacity.

## **5. Project Updates**

### **Cross City Trail Detour**

Cari Pedersen and James Gittemeier participated in discussions about a separated bikeway as the official detour of the Cross City Trail from the Point of Rocks (M&H) through the Lincoln Park Craft District; however this detour cannot happen this summer due to the work that will need to take place to create this detour.

### **Duluth-Superior Metro Pedestrian Plan**

The update of a MIC plan from 1999 will be launched this fall (Aug/Sept).

### **Superior Active Transportation Plan**

Contracts with Toole Design as the project consultant are being finalized; project kickoff planned for this Spring.

### **LRTP 2045 Update**

MIC Senior Planner Mike Wenholz will be coming to the BPAC in May to present information about the extensive long range planning process that is currently underway, and to seek input from this group for an active transportation perspective.

**Winter Bike to Work Week**

Shawna Mullen reported that the second annual event was held in early February, it was a week-long series of events with good participation.

**Bus Bike Walk Month – May**

James reported that a lineup of diverse events will take place throughout the month of May. On 5/17 the Mayors Bike Ride will be held in Duluth, with keynote speaker Melody Hoffman, author of “Bike Lanes are White Lanes.” Mayor Jim Payne is also planning a ride and luncheon in Superior, which may be delayed until early June to coincide with the re-opening of the Thirsty Pagan.

**DTA Updates**

Chris Belden reported that the DTA Board passed a Bus Stop Policy in advance of a bus stop consolidation and re-branding. In addition, depending on available funding, approximately; 20 bus shelters will be replaced.

He also reported that during the stretch of extremely cold weather last winter, the DTA gave over 300 free rides to and from the new warming shelter in West Duluth.

**APBP Webinars**

James reminded BPAC members that ARDC hosts webinars each month, by the APBP (Association of Pedestrian and Bicycle Professional) on a variety of technical topics. They are held on the second Wednesday from 2:00 – 3:00 pm. Please let him know if you’d like to be added to the distribution list to be notified each month.

**Snow Removal**

Chris mentioned that he’d like to have a conversation about snow removal in some context – perhaps at a future BPAC or as part of the upcoming Pedestrian Plan.

**6. Adjournment**

With no further agenda items or announcements, Chair Kelley asked for a motion to adjourn the meeting at 4pm. Cari Pedersen/Chris Belden to adjourn the meeting. There was no discussion and the motion was approved unanimously.





Duluth-Superior Metropolitan Interstate Council  
**Bicycle and Pedestrian Advisory Committee**  
**MEETING SUMMARY**  
**Thursday, May 2, 2019, 2:30 p.m.**

<b>Meeting Location</b>	ARDC 1 <sup>st</sup> Floor Conference Room, 221 W. 1 <sup>st</sup> St, Duluth MN	
<b>Meeting Chair</b>	John Kelley	
<b>Note Taker(s)</b>	Rondi Watson	
<b>Members Present (Voting)</b>		
	Carol Andrews	St. Louis County Public Works
	Chris Belden	DTA
	Jason DiPiazza	Citizen Representative
	Judy Gibbs	Citizen Representative
	Dick Haney	Friends of Western Duluth Parks & Trails
	Todd Janigo	City of Superior Public Works
	John Kelley	City of Duluth Planning
	Shawna Mullen	Zeitgeist Arts/Active Transportation
	Dena Ryan	WISDOT
<b>Members Absent</b>		
	Bryn Jacobson	Continental Ski & Bike
	Cari Pedersen	City of Duluth Engineering
	Ruurd Schooldermann	Duluth Bikes
		*Excused
<b>Technical Advisors Present (Non-voting)</b>		
	Matt Andrews	City of Duluth Parks – Trails and Bikes Coordinator
	Maren Webb	MnDOT District 1 Planner
<b>Others Present</b>		
	Chris Carlson	City of Superior Public Works
	James Gittemeier	ARDC/MIC Principal Planner
	Rondi Watson	ARDC/MIC Planning Communications Coordinator
	Mike Wenzholz	ARDC/MIC Senior Planner

**1. Introductions and Agenda Review**

John Kelley called the meeting to order at 2:30 pm. All meeting attendees introduced themselves. He asked if there were any proposed changes to the agenda. None were requested.

**2. Committee Business**

**A. Meeting Summaries of 11/5/18 and 2/28/19**

James Gittemeier requested that approval of the meeting summaries from the previous two meetings be tabled, to allow members to review and comment.

**Motion** Todd Janigo/Dick Haney moved to table approval of the November 5th and the  
**Discussion** February 28<sup>th</sup> meeting summaries. There was no discussion and the motion was  
**and Vote** approved unanimously.

### 3. Duluth-Superior Long Range Transportation Plan

MIC Senior Planner Mike Wenholz presented information about the extensive long range planning process that is currently underway, and to seek input from this group for an active transportation perspective.

He shared comments that had been gathered from the two public surveys in regard to bicycles or pedestrians. Frequent themes were issues of maintenance (deteriorating sidewalks, need for improved snow shoveling, ongoing maintenance of bike trails after they're constructed), and general support for improved network of safe and comfortable bicycle facilities.

He also posed questions for BPAC members to consider and the following comments were put forward for inclusion in the LRTP:

- While our system in ways meets our mission, active transportation options in the Duluth-Superior area are not attractive, at least when compared to places like the Twin Cities where they are more fully developed and integrated within the system.
- The numerous railroad corridors in Superior are true barriers to a connected active transportation system. Find viable ways to remove the railroad corridor barriers in Superior that segment the community and prevent effective connected active transportation.
- Provide more multimodal options over a greater amount of the Duluth-Superior area, as well as greatly increase the ability of people to alternate between these options within a trip.
- Active transportation is important to both local economic vitality and providing transportation alternatives; however, active transportation is still not always considered within transportation-related projects.
- Allocating and maintaining space within transportation corridors is an important component of creating viable active transportation options.
- Coordinated land use and active transportation planning is integral to locating development in areas that can effectively utilize multi-modal options.

### 4. 2019 Workshops and Educational Activities

#### A. Bicycle Facility Design Workshop (March 6, 2019)

Carol Andrews Carol Andrews announced that the first workshop was scheduled, with the goal of assisting local jurisdictions to implement the Metropolitan Bikeways Plan. She explained that the intent is to engage more effectively with the actual project designers – also

to encourage design consistency between jurisdictions (to step it back from project design level to more of an overview level). This first workshop will generally address bicycle facility design, with an emphasis on bike boulevards, side paths and pavement markings:

Suggestion: we need to follow-up locally.

### **B. Bicycle Facility Tour – Location TBD (Summer 2019)**

James Gittemeier reported that a follow-up tour of installed bike facilities in either St. Paul or Minneapolis is being planned for late this summer or early this fall. MIC staff and a small organizing committee (Carol Andrews, Jason DiPiazza) are working with Matthew Dyrda, Minneapolis Bicycle & Pedestrian Coordinator, to consider potential routes and locations of interest. It will take place on bicycles, as a riding workshop for project designers to experience how the different facilities work and feel, with stops along the way to discuss the particulars of design, installation and project outcomes. We also hope to involve planners and engineers and/or policy-makers from the jurisdiction where the tour will take place. Todd Janigo mentioned that if Madison is a potential location for this type of event, he has a contact (Kevin Lueke) who might be able to assist in this capacity.

### **C. Future Workshop Topics (November 2019)**

James Gittemeier reported that a follow-up to the March workshop is also being planned for local bicycle project designers. The topic will be based on the interests expressed in the participant survey, such as intersection design. The topic of year-round maintenance of bike facilities, including the facilities people who do that work, was suggested as a possible topic.

## **5. Project Updates**

### **2019 Bus Bike Walk Month**

James reported that a lineup of diverse events will take place throughout the month of May. On 5/17 the Mayors Bike Ride will be held in Duluth, with keynote speaker Melody Hoffman, author of “Bike Lanes are White Lanes.” Mayor Jim Payne is also planning a ride and luncheon in Superior, which may be delayed until early June to coincide with the re-opening of the Thirsty Pagan.

### **Cross City Trail Detour**

James Gittemeier reported that he had participated in discussions about a separated bikeway as the official detour of the Cross City Trail from the Point of Rocks (M&H) through the Lincoln Park Craft District; however this detour cannot happen this summer due to the work that will need to take place to create this detour.

### **Campus Connector Trail Plan**

James Gittemeier reported that the Scope of Work has been finalized for a joint planning effort between the City of Duluth and the MIC to develop a master plan for the Campus Connector Trail (formerly known as the Lowell to Lakewalk Trail). The plan will identify trail alignment and design. MIC staff is to provide GIS, public involvement and technical assistance to the project. He added that this trail concept has longtime planning support, as it has been called for in several past planning efforts including the Rice Lake Road Corridor Study (MIC) and

Higher Education Small Area Plan (Duluth).

**Superior Active Transportation Plan**

Chris Carlson reported that contracts with the project consultant, Toole Design, are being finalized; project kickoff planned for this Spring.

**Duluth-Superior Metro Pedestrian Plan**

James Gittemeier reported that the update of a MIC plan from 1999 will be launched this fall (Aug/Sept).

**I-35/Bayfront Area Traffic Circulation Modeling and Special Event Traffic Control Plan**

Rondi Watson reported that the project is moving forward at a good pace. The consultants from Alliant Engineering have held several meetings with stakeholders, finalized data collection, reviewed the MIC's Travel Demand Model, ran several traffic modeling scenarios, drafted two technical memos (Event Traffic Forecast and Alternatives Analysis and Event Parking and Wayfinding Analysis). Small- and large-scale bicycle and pedestrian improvements are included in the final recommendations, along with improved wayfinding so that visitors can be directed at peak times to the numerous parking facilities along Michigan Street on the downtown side, and then walk over the 5<sup>th</sup> Street bridge or the skywalk.

**6. Adjournment**

With no further agenda items or announcements, Chair Kelley adjourned the meeting at 4:10pm.



**MIC Bicycle and Pedestrian Advisory Committee**  
**Meeting Summary**  
 August 1, 2019 Meeting

<b>Meeting Location</b>	ARDC Conference Room, Duluth, MN	
<b>Meeting Chair(s)</b>	John Kelley	
<b>Note Taker</b>	James Gittemeier	
<b>Members Present</b>		
<b>Chair</b>	John Kelley	City of Duluth
<b>Vice-Chair</b>	Carol Andrews	St. Louis County
	Maren Webb	MnDOT District 1
	Chris Carlson	City of Superior
	Judy Gibbs	Citizen Representative
	Dena Ryan	WisDOT
	Chris Belden	DTA
<b>Members Absent</b>		* Excused
	Bryn Jacobson	Continental Ski & Bike
	Jason DiPiazza	Citizen Representative
	Shawna Mullen	Zeitgeist Arts/Active Transportation
<b>Others Present</b>		
	James Gittemeier	MIC
	Rondi Watson	MIC
	Mike Wenzholz	MIC
	Tom Prew	MnDOT District 1
	Cindy Voigt	City of Duluth
	Alice Tibbetts	We Walk in Duluth
	Skip Williams	We Walk in Duluth
	Ruurd Schoolderman	Duluth Bikes
	Michael Latsch	Duluth Bikes



## MIC Bicycle and Pedestrian Advisory Committee Meeting Summary

August 1, 2019 Meeting

### 1. Introductions/Agenda Review

Chair John Kelley called the meeting to order at 2:30 pm. All meeting attendees introduced themselves.

### 2. Committee Business

- Meeting Summary

Meeting summaries of the 2019 meeting will all be brought forward at the November 2019 meeting for approval.

Motion Discussion and Vote	No motion.
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### 3. Lake Ave Bridge over I-35 Project

- Maren Webb provided a brief overview of the project, introduced Tom Prew, the project lead. Tom Prew discussed the scope of the project and answered questions. James Gittemeier then provided an overview of the walk/bike through and reviewed a draft feedback report on the project. Questions were asked about the use of green paint, particularly at the conflict point. Concerns over maintenance were expressed.

### 4. Long Range Transportation Plan - DRAFT

- Mike Wenholz presented the draft LRTP and answered questions regarding timeline and process of drafting the plan, including when the plan is scheduled to be approved.

### 5. Cross City Trail Detour

- An update to the Cross City Trail detour project through was provided. Toole Design Group has been hired by the City of Duluth to review 3 possible options to the detour, Michigan Street, Superior Street and First Street. Superior Street has risen to the preferred option with the least impacts and maintains the most direct bikeway. A two-way separated bikeway is under consideration for Superior Street in the Lincoln Park Craft District. Counts will be conducted on the existing Cross City Trail as well as Superior Street in the Craft District to provide a base to conduct evaluations from in the coming years.



## MIC Bicycle and Pedestrian Advisory Committee Meeting Summary

August 1, 2019 Meeting

### 6. Campus Connector Trail Plan

- James Gittemeier provided an update on this project. Except for Segment 1, consensus has formed on the preferred alignment of the trail. A review of the proposed design concepts of the intersection crossings were provided to the committee. Further discussion about the issues with Segment 1 were discussed.

### 7. Bicycle & Pedestrian Counts – 2019 Location

- Discussed the proposed locations, for the Bike & Ped Counts. It was suggested to not count Superior Street at 24<sup>th</sup> Ave East due to the reconstruction/repair of segments of 24<sup>th</sup> Ave East. Also, discussed a possible count on the Rice Lake Road path, since no counts have been conducted along this path to date. The MIC's trail counting equipment cannot be utilized due to the nature of the pathway directly abutting the roadway, there is no place to set up the count device but will look into other count technologies to conduct this count.

### 8. Project Updates

- BPAC Education Event – update to the planned Minneapolis Bike Tour was given.
- DS Metro Bikeways Plan Implementation – next steps will begin in Fall 2019.
- DS Metro Pedestrian Plan – kick off for this plan will begin in Fall 2019.
- Superior Active Transportation Plan – provided an update on the planning process.
- St. Louis County ADA Transition Plan – provided input on this planning process.

### 9. Adjournment

Motion to adjourn the meeting by Carol Andrews. The motion was second by Chris Belden.