



MIC Bicycle and Pedestrian Advisory Committee
Meeting Summary
 September 24, 2018 Meeting

Meeting Location	ARDC Conference Room, Duluth, MN	
Meeting Chair(s)	John Kelley	
Note Taker	James Gittemeier	
Members Present		
Chair	John Kelley	City of Duluth Planning
Vice-Chair	Carol Andrews	St. Louis County Public Works
	Jeff Dahlgren	DTA
	Bryn Jacobson	Continental Ski & Bike
	Shawna Mullen	Zeitgeist Arts/Active Transportation
	Judy Gibbs	Citizen Representative
	Jason DiPiazza	Citizen Representative
	Dick Haney	Friends of Western Duluth Parks & Trails
	Dena Ryan	WisDOT
Members Absent		* Excused
	Todd Janigo	City of Superior Public Works
	Cari Pedersen	City of Duluth Engineering
Others Present		
	James Gittemeier	MIC Principal Planner
	Prescott Morrill	Citizen



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1. Introductions/Agenda Review

Chair John Kelley called the meeting to order at 8:35 am. All meeting attendees introduced themselves.

2. Committee Business

- Meeting Summary of 5.7.18

Chair John Kelley then asked for any changes or correction to the 5.7.18 meeting summary. With no corrections John asked for a motion to approve.

Motion Discussion and Vote	Jason DiPiazza moved to approve the 5.7.18 meeting summary as presented, Jeff Dahlgren seconded the motion. The motion was approved unanimously.
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- Recruit New Members
The BPAC discussed the membership openings that currently exist. James asked about suggestions to filling these seats.

3. Role in the MIC Review

James provided an overview of the process developed between the Chair, Vice Chair and MIC staff for moving the BPAC forward. The process includes:

- Review of roadway projects further out, including reviewing the CIPs which list projects out 5 years.
- Create a list of projects, define the needs and issues and the level of review and time commitment that will be needed.
- Host mini-workshops and webinars to get roadway designers onto the same page in regards to bike and ped infrastructure.
- Review TA, SRTS, Legacy and Coastal grant programs and timelines.

4. Local Projects & Updates

The BPAC reviewed a number of bike and ped planning efforts taking place:

- Bike & Ped Counts – September – reviewed the count that was completed.
- Duluth-Superior Metro Bikeways Plan – discussion on a number of general topics including:
 - Sidewalk riding indicator – explain in plan why the sidewalk is not the best or safest place for a bicyclist to ride.



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- BPAC requests to see the plan before it moves onto the TAC and MIC Policy Board, including the narrative of the plan. Request to hold another meeting, if needed, to conduct a full review.
- Be upfront and open about tradeoffs and costs, on-street parking, travel lanes. This discussion is going to happen, therefore needs to be brought out in the open as part of this plan.
- Reach out to the chamber, local business groups and what studies show on the business benefits.
- Long Range Transportation Plan – is underway, look for the Phase 2 survey.
- Cross City Trail Update – question about the Lower CCT route and the concerns over whether or not the city is vacating or acquiring the right-of-way as this is the preferred alignment of the CCT.
- Twin Ports Interchange Update –decisions are being finalized for the 2019 related projects around the TPI, including projects that impact bike and ped infrastructure, including the possible closing of the CCT and detour. Meetings on this project are held monthly.

5. Education/Resources

Discussed the MIC organizing and hosting mini-workshops to be held twice a year for all local urban street designers.

- Provided sources for guiding design, including Strava, APBP, and NACTO.
- First mini-workshop should be on Pavement Striping, particularly with Mill & Overlay projects utilizing FHWA and NACTO guidance. Look into bringing in a certified trainer and holding an afternoon session.

6. Topics/Updates for Sharing/Discussion

- DTA – possible future park and ride project at the existing parking lot at 26th Ave East and London Road, that has Lakewalk connections.

7. Adjournment

With no further agenda items, discussions or announcements Chair Kelley adjourned the meeting at 10am. Jeff Dahlgren made the motion, with a second by Carol Andrews. Motion was approved unanimously