



Transportation Advisory Committee
December 11th, 2018 Meeting Summary
ARDC, Duluth, MN

Meeting Location	ADC Conference Rooms	
Note Taker(s)	Barb Peterson	
Members Present		
Committee Chair	Todd Janigo	City of Superior
	David Bolf	City of Hermantown
	Jim Foldesi	St. Louis County Engineering
	Chris Lee	City of Duluth Planning
Committee Vice-Chair	John McDonald	MnDOT District 1
	Jenn Moses	City of Duluth Planning
	Shawna Mullen	Active Transportation/Zeitgeist Arts
	Cari Pedersen	City of Duluth
	Phil Pumphrey	DTA
	Dena Ryan	WisDOT NW Region
Members Absent		* Excused Absence
	Bryan Anderson	MnDOT District 1
	Mark Casey	City of Proctor
	Kate Ferguson*	Duluth Seaway Port Authority
	Jason Jackman*	Douglas County
	Jason Serck	City of Superior
	Cindy Voigt	City of Duluth Engineering
	Tom Werner*	Duluth Airport Authority
	vacant	MN DEED Office
Others Present		
	Ron Chicka	MIC Director
	James Gittemeier	MIC Principal Planner
	Russell Habermann	ARDC/Regional Planning
	Barb Peterson	MIC Admin Asst
	Bobbi Retzlaff	MnDOT Central Office
	Mike Wenholz	MIC Sr Planner



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1. Introductions

Chair Todd Janigo called the meeting to order at 1:40 pm. All meeting attendees introduced themselves.

2. Committee Business

- **Meeting Summary of 10.16.18** Chair Janigo asked for any changes or corrections to meeting summaries. Hearing no other objections, he asked for a motion to approve.

Motion Discussion and Vote	Jim Foldesi/Jenn Moses moved to approve the 10.16.18 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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- Ron Chicka addressed the matter of **nominations/elections for the new 2019 Officers** for the TAC. As the current Vice-Chair John McDonald accepted the chair position and Dena Ryan accepted the Vice-Chair position with no other volunteers/nominations.

Motion Discussion and Vote	Jim Foldesi/Phil Pumphrey moved to approve John McDonald as the 2019 Chair and Dena Ryan as Vice-Chair. The motion was approved unanimously.
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- **Directors Report**

Ron briefly addressed the items included in the meeting materials. He then addressed the vacancy on the committee. Currently this spot is designated for DEED. It has been brought up for discussion that maybe this and possibly one additional spot should be changed to an Economic Development representative and someone from one of the disability boards/organizations. This would mean a change in bylaws. Some food for thought for the new year.

3. 2018-2021 Superior Area TIP Amendment #22

Sheldon quickly explained that this is for the reconstruction of the bridge on Marina Drive which leads to Barkers Island.

Motion Discussion and Vote	John McDonald/Cari Pedersen moved to approve the 2018-2021 Superior Area TIP Amendment #22. There was no discussion; the motion was approved unanimously.
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4. Duluth-Superior Metropolitan Bikeways Plan

James Gittemeier began by sharing that this document is a 25-year vision for the MIC area. It is only to be used as a guide for bicycle accommodations on the streets that are being considered for updates. The BPAC has approved the Plan to be moved onto the TAC and MIC.



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Jim Foldesi stated that he had a problem with some of the wording where it read like a “thou shalt ...” instead of a more “should be strongly considered” which may need some further revision. He and a few others said that there were some grammatical errors which should be addressed.

Continuing, James shared that the terminology of “on street shared lanes” is cumbersome and is looking for a new descriptor.

Jenn Moses stated that maybe a “Seasonal Bikeway” be considered. Use delineators during the 6 months or so where there is no issue until it snows, and the delineators could be removed for snow removal during the other 6 months of year.

A vote to approve plan has been postponed until January while revisions are made.

5. 2020-2023 DULUTH AREA TIP & TIP/STIP COORDINATION

Ron Chicka briefly shared an overview of what happened at the Policy Board meeting in Sept and October when the 2019-2022 TIP was approved with the exception of one project. The other issue causing some major concerns was that the STIP was approved without the MIC’s TIP being approved. Due to this problem, there were rumblings that the many millions of Federal Dollars for the area could be withheld.

James Gittemeier passed out the new timeline for the TIP process which would have the new TIP presented to the Policy Board for approval in June instead of waiting until Sept or Oct. This would give plenty of time to get it to the State jurisdictions for their processes.

Ron stated that this cannot and will not happen again. The time for these projects to be discussed is during the public comment period when the projects are submitted for inclusion in the TIP.

6. SUSTAINABLE 2045 - LRTP – PHASE 2 SURVEY

Mike Wenzholz reviewed the outreach that has been done over the last couple of months towards completing this LRTP. The Phase 2 survey is currently open, and Mike stated that there is still time to complete it and to forward it onto coworkers, friends and others to reach as diverse a population as possible. He showed how the survey is laid out for easier completion. Currently, only 150 submittals have been made.

Mike continued stating that the first steps toward organizing the contents and chapters of the LRTP have been discussed and laid out. We are still on track for presenting the draft in late summer followed by approval at the September meetings.



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7. Round Table

Phil Pumphrey, DTA shared that there is an open house scheduled for January 9th from 3:30 – 5:30 in the Green Room of the Duluth Public Library addressing “Bus Rapid Transit (BRT)”. He will provide Barb with details to be sent to all.

8. Project Updates – for details please see meeting packet

- *2018-2021 Duluth Area TIP Admin Modification, James Gittemeier*

James quickly gave the overview of the changes being asked to be made.

- *MIC Freight Model, Ron Chicka*
- *MIC Area Truck Route Study, Mike Wenholz*
- *Bayfront Project, Ron Chicka*
- *Harbor Planning Update, Mike Wenholz*
- *BPAC, James Gittemeier*

9. Adjourn

With no further agenda items, discussions or announcements, Chair Janigo adjourned the meeting at 3:40 pm.