



**MIC Transportation Advisory Committee**  
**April 18, 2018 Meeting Summary**  
**ARDC Conference Rooms**  
**Duluth, MN**

<b>Meeting Location</b>	ARDC Conference Rooms	
<b>Note Taker(s)</b>	Barb Peterson	
<b>Members Present</b>		
<b>Committee Chair</b>	Todd Janigo	City of Superior
	Dave Bolf	City of Hermantown
<b>alternate</b>	Matt Hemmila	St Louis County
	Chris Lee	City of Duluth Planning
	Jenn Moses	City of Duluth Planning
<b>Vice-Chair</b>	Sophia Parr	DTA
	Cari Pederson	City of Duluth - Engineering
	Dena Ryan	WisDOT NW Region
	Cindy Voigt	City of Duluth Engineering
<b>Members Absent</b>		* Excused Absence
	Bryan Anderson	MnDOT District 1
	Mark Casey	City of Proctor
<i>alternate</i>	Jeff Emerson	WisDOT
	Jim Foldesi	St. Louis County Engineering
<i>alternate</i>	Rod Fournier	DTA
	Jason Jackman*	Douglas County
	John McDonald*	MnDOT District 1
	Shawna Mullen*	Active Transportation/Zeitgeist Arts
<i>alternate</i>	John Mulder	City of Hermantown
	Jason Serck	City of Superior
	Jim Sharrow	Duluth Seaway Port Authority
	Tom Werner*	Duluth Airport Authority
	vacant	MN DEED Office
<b>Others Present</b>		
	Ron Chicka	MIC Director
	James Gittemeier	MIC Principal Planner
	Chris Belden	MIC Planner
	Jason DiPiazza	MSA
	Barb Peterson	MIC Admin Asst
	Bobbi Retzlaff	MnDOT Central Office
	Ricky Sarran	MIC GIS Specialist
	Rondi Watson	MIC Communications Coordinator



## 1. Introductions

Chair Todd Janigo called the meeting to order at 1:34 pm. All meeting attendees introduced themselves.

## 2. Committee Business

- **Meeting Summary of 3.20.18** Chair Janigo asked for any changes or corrections to meeting summaries. Hearing no other objections, he asked for a motion to approve.

Motion Discussion and Vote
David Bolf/Dena Ryan moved to approve the 3.20.18 meeting summary as presented. There was no discussion and the motion was approved unanimously.

- **Directors Report**

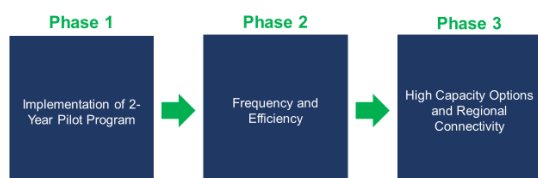
Ron briefly described the items on this report which was included in the meeting materials. If you would like more details please check your meeting packet.

## 3. Guest Speaker: Sophia Parr, DTA Planning & Grants Director

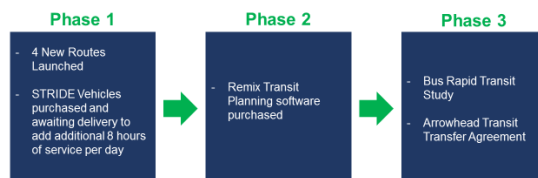
- **TDP & New Bus Service/Routes**

Sophia began with the TDP Service Recommendations which will be implemented using a 3-phase approach. The DTA is working on each of the phases simultaneously.

### Transit Development Plan Service Recommendations



### Service Recommendation Progress



Sophia continued discussing the Mall Area Reroute that the DTA is working on, specifically, with the new Aldi store now open, they are working on a way for a drop off site that would offer a safe crossing to the store. Currently, the route drops riders off across the street from the store and neither road is all that safe to cross as a pedestrian. This work will continue.



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She continued her presentation talking about capital development recommendations and the progress being made, the new service grant projects and their progress, the current performance of the new service routes and concluded with the next steps.

*Jenn Moses offered some positive feedback and assistance from the City of Duluth in collaboration.*

**4. 2018 – 2021 Superior Area/Duluth Area TIP Amendments #9 & 5 respectively, Sheldon Johnson & Chris Belden**

Chris and Sheldon explained that MAP-21 and FAST ACT requires incorporation of Performance-Base Planning and Programming (PBPP) in the development of the Metropolitan Planning Organization (MPO) Long-Range Transportation Plans (LRTP) and Transportation Improvement Plans (TIP) needs to be amended to both the Superior and Duluth 2018-2020 TIPs. Final Rule further defined the TIP shall include, to the maximum extent practicable, a description of the anticipated effect of the TIP toward achieving the 23 CFR 490 performance measures targets identified in the metropolitan transportation plan, linking investment priorities to those performance targets (23 CFR 450.326(d)).

<b>Motion Discussion and Vote</b>	Sophia Parr/Dena Ryan moved to approve the 2018-2021 Superior Area TIP Amendment #9 & 2018-2021 Duluth Area TIP Amendment #5. There was no discussion and the motion was approved unanimously.
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**5. 2018-2021 Duluth Area TIP Amendment #6 (UDAC Bus), Chris Belden**

Chris explained that the United Day Activity Center (UDAC) in Duluth has been awarded an FTA grant for the purchase of two busses in 2018. As a new project, it needs to be amended into the 2018-2021 Duluth Area TIP. They will be purchasing a replacement bus and adding a new one.

<b>Motion Discussion and Vote</b>	Cindy Voigt/Chris Lee moved to approve the 2018-2021 Duluth Area TIP Amendment #6 presented. There was no discussion and the motion was approved unanimously.
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**6. 2018-2021 Duluth Area TIP Amendment #7 (DTA), Chris Belden**

Chris went on to say that the Duluth Transit Authority (DTA) has requested that their projects for 2018 be changed to reflect project scope and funding modifications. Also, the DTA was recently awarded FTA Section 5339 funds to upgrade their fare collection systems.

<b>Motion Discussion and Vote</b>	Jenn Moses/David Bolf moved to approve the 2018-2021 Duluth Area TIP Amendment #7 presented. There was no discussion and the motion was approved unanimously.
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**7. HARBOR PLANNING REVIEW, *Ron Chicka***

Ron gave a quick over view of the topics covered. There is a somewhat detailed account of the topics covered at the HTAC meeting of March 7<sup>th</sup> in the meeting materials.

**8. MIC Area Wide Bike Plan, *James Gittemeier***

James announced that the schedule for the May Bus Bike Walk month is kicking off with a lot of fun events. He also shared that the Mayor's Bike ride and luncheon have been scheduled for May 11<sup>th</sup> with a wonderful speaker who will also be doing a workshop at Bent Paddle on Thursday night before the ride on Friday. For details contact James.

He also briefly touched on the area wide bike map which is being brought before city and county staff for their input. This is not only what is currently on the ground but where future bike facilities may need to be considered.

**9. Roundtable Discussion**

MnDOT & WisDOT are working on a project map showing where all of the current TIP projects are.

Superior Street reconstruction begins tomorrow

Belknap phase II utility work starts very soon

**10. Project Updates – (please see agenda item descriptions included in the meeting materials)**

- 2018-2019 Duluth Area TIP Administrative Modification #4, *C Belden*

Chris gave a brief explanation of the modifications. See the meeting materials for more details.

- 2018-2019 Duluth Area TIP Administrative Modification #5, *C Belden*

- Truck Route Study, *Mike Wenholtz*

The survey is still being distributed and completed. Hoping to get them back and tallied very soon.

- Congdon SRTS, *James Gittemeier*

**11. Adjournment**

With no further agenda items, discussions or announcements, Chair Janigo adjourned the meeting at 2:55 pm.