



## MEETING NOTICE

### Duluth-Superior Metropolitan Interstate Council

### POLICY BOARD

Wednesday, May 17, 2017, 6:30 pm

Duluth Depot

Duluth, MN

### Guest Speaker(s): New DTA Pilot Program

Dennis Jensen/Sophia Parr

### Items for Approval:

- Meeting Summary of 4.19.17

### Items for Presentation / Discussion / Information

- MIC Director's Report
- Michigan St Protected Bikeways Demonstration
- TDP/Bus Shelter Inventory
- Bike & Ped Update
- Project Updates

**\*\*\* You will be competing for parking due to the NLX Public meeting also at the Depot from 5:30 – 7:30. Be sure to come in the Michigan Street Entrance and we will be on the 4<sup>th</sup> floor in the Board Room. \*\*\***

### Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Barb Peterson at [bpeterson@ardc.org](mailto:bpeterson@ardc.org) or 218-529-7541** to ensure a quorum will be present for voting items on the agenda.

### Driving Directions & Parking Information

See map on reverse. This facility is ADA accessible.

This facility is near a DTA bus route.

### Duluth-Superior Metropolitan Interstate Council

*Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission*

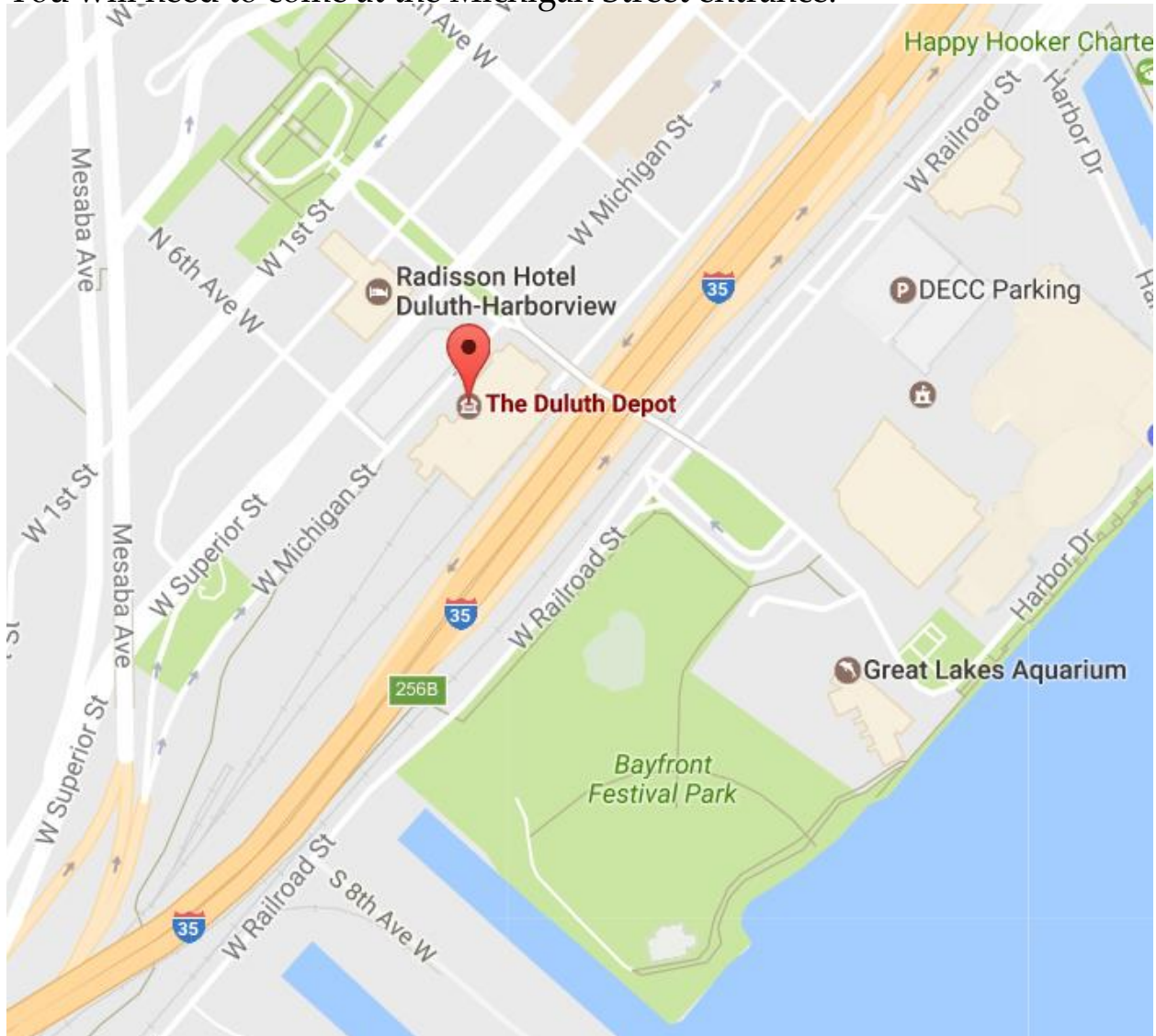
221 West First Street • Duluth, MN 55802 • 218/529-7541 • Fax 218/529-7592 • [www.dsmic.org](http://www.dsmic.org)

Duluth Depot, 506 W Michigan St, Duluth, MN 55802

We will be meeting in the Board Room on the 4<sup>th</sup> Floor.

You will be competing for parking with the NLX Public Mtg from 5:30 - 7:30.

You will need to come at the Michigan Street entrance.





**Minnesota Members**

**City of Duluth**

Barb Russ  
Noah Hobbs

**City of Duluth  
Citizen Rep**

David Montgomery

**City of Hermantown**

Wayne Boucher

**City of Proctor**

Phil Larson

**City of Rice Lake**

Bob Quade

**Duluth Transit Authority**

Mike Casey  
Wayne Nelson (*Alternate*)

**St. Louis County**

Frank Jewell  
*MN Co-Chair*

**St. Louis County**

**Suburban Townships**

Earl Elde

**Wisconsin Members**

**City of Superior**

Warren Bender  
Dan Olson  
(awaiting new appt)

**City of Superior  
Citizen Rep**

Ed Anderson

**Douglas County**

Nick Baker

**WI Co-Chair**

Jim Paine  
Rosemary L. Lear  
Sam Pomush

**Douglas County**

**Suburban Townships**

Broc Allen  
(*alternate*)

**Metropolitan Interstate Council Policy Board Meeting**

Metropolitan Interstate Council Policy Board

Wednesday, May 17, 2017 1:30 pm

Duluth Depot/Board Room, Duluth, MN

**MEETING AGENDA**

<p><b>1. Introductions / Agenda Review</b></p> <p><b>2. Committee Business</b></p> <ul style="list-style-type: none"> <li>• Meeting Summary of 4.18.17 (for approval)</li> <li>• MIC Director's Report</li> </ul>	<p>10 min</p>
<p><b>3. Guest Speaker(s): Dennis Jensen/Sophia Parr</b></p> <ul style="list-style-type: none"> <li>• <i>New DTA Pilot Program</i></li> </ul>	<p>20 min</p>
<p><b>4. Michigan Street Protected Bikeways Demonstration, Rondi Watson &amp; James Gittemeier</b></p> <ul style="list-style-type: none"> <li>• Presentation and Discussion, <i>James Gittemeier</i></li> </ul>	<p>10 min</p>
<p><b>5. TDP/Bus Shelter Inventory</b></p> <ul style="list-style-type: none"> <li>• Presentation and Discussion, <i>Chris Belden</i></li> </ul>	<p>15 min</p>
<p><b>6. Bike &amp; Ped Update, James Gittemeier</b></p> <ul style="list-style-type: none"> <li>• Presentation and Discussion, <i>James Gittemeier</i></li> </ul>	<p>10 min</p>
<p><b>7. Roundtable Discussion</b></p>	<p>5 min</p>
<p><b>8. Project Updates</b></p> <ul style="list-style-type: none"> <li>• <i>City of Duluth Administrative Modification, Chris Belden</i></li> <li>• <i>2018-2021 Duluth Area TIP Update, Chris</i></li> <li>• <i>Truck Route Study Update, Mike Wenzholz</i></li> </ul>	<p>5 min</p>

***Next Meeting:***

Wednesday, June 21, 2017  
Douglas County Government Center, Room 270  
Superior, WI  
6:30 pm



*\* = Approval Item*

1. INTRODUCTIONS / AGENDA REVIEW

2. COMMITTEE BUSINESS

Meeting Summary of 4.19.17 (separate attachment)

MIC Director Report

- **Association of Metropolitan Planning Organization (AMPO) Spring Board Meeting**  
Washington DC – Meetings were held with both the US House and US Senate (2) committees that author the federal transportation bill. Response to our general point of planning and infrastructure concerns and the upcoming reauthorization was favorable. Both sides of Congress are still getting poised to review the Administration’s proposed text of a bill. This likely will include new funding mechanisms aimed at increasing revenue most likely to come from tax revision policy. Details are not available to date. The Board also met to conduct normal business reviewing budgets and the work of the DC staff. Lastly, in an effort to continue dialog with the USDOT and the transportation legislation, AMPO will be forming a legislative subcommittee of the members to work with AMPO staff toward staying on top of the pending bills from the President and Congress and suggesting language for the USDOT staff to consider.
- **Association of Metropolitan Planning Organization (AMPO) Technical Symposium**  
St. Louis – Also with AMPO and my Board connection, I have been involved in setting up the first national AMPO training workshop set this month in St. Louis targeted at new MPO staff in the country as well as an advanced track of training honing in on specialized topics, such as asset management, scenario planning and autonomous vehicle planning. The sessions will be more interactive in style, not solely solo presentations, allowing participants direct involvement via “real world” scenarios where teams conduct problem solving activities. In particular, the asset management session is one where I am aiding the teaching process and also one where the results will be useful to our own development of a series of plans including the Long Range Transportation Plan.
- **Wisconsin Freight Advisory Committee (Madison)** – The biannual statewide meeting of the freight plan meets this month to continue work on implementation aspects of the recently completed State Freight Plan. On the appointed committee, I serve as representing the interests of the MPOs across the state; usually with a focus on freight needs or infrastructure needs regarding proper modal access (road, rail, or maritime) into and within an urbanized area. At the May meeting, we will be addressed by the newly appointed Transportation Secretary, Dave Ross, the former mayor of Superior, concerning department direction of the Freight Plan. Also, members will be recommending issues integral for the plan implementation, such as resolving weight limit regulations on different roadway segments across the state.



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- **Harbor Technical Advisory Committee (HTAC)** – June 7<sup>th</sup> - Concerning the next meeting of the HTAC, WisDOT Secretary Dave Ross, the assistant secretary Bob Seitz and others from the DOT Central Office Waterways/Freight division are set to address our HTAC at the morning meeting (Duluth Airport). In that afternoon, a port tour is being arranged for the entire contingent to tour three industries on the Wisconsin side of the port. Jason Serck, Superior Planning and Port Director, is providing narration and information along the way. We are set to meet one-on-one with industry officials at each stop (Hallet Dock, Fraser Shipyards, and Midwest Energy).

**3. GUEST SPEAKERS:**

- New DTA Pilot Program – Dennis Jensen/Sophia Parr

**4. MICHIGAN ST PROTECTED BIKE LANE DEMONSTRATION, *James Gittemeier***

This project is rapidly moving forward. A timeframe, location and layout of the corridor have all largely been determined. The final design of the demonstration is under-review. The demonstration project is scheduled to take place this Summer (2017) over 5 weeks from July 1<sup>st</sup> to August 5<sup>th</sup>. The two-way protected bike lane will bridge the gap between the Downtown Spur trail connection of the Cross City Trail (CCT) to the Duluth Multimodal Transportation Center (DTC). This gap in the bikeway network is one of the critical missing links between major transportation facilities in the region.

**5. TDP/BUS SHELTER INVENTORY & AUDIT, *Chris Belden***

As a part of the MIC's involvement with the DTA's Transit Development Plan update, the MIC hired a temporary staff person to do a comprehensive bus shelter inventory and audit. We used a master check list at each transit shelter in the MIC area and reported the conditions at each one. What type of lighting is present, does the shelter connect to sidewalks, is there a pull out bay for the bus, is there landscaping nearby, and several questions on ADA compliancy are just a few examples of the questions included on the checklist. There were 62 total items on the checklist.

Staff came up with the checklist criteria based on example audits done around the country, ADA requirements, input from area jurisdictions, and the help of members of the TDP consulting team. The audit was done by going to every bus shelter in the MIC area with an iPad, tape measure, and level to answer the questions on the checklist. The DTA also provided some existing data they already had on the shelters. The finished product is an interactive map including each shelter in the MIC area. With the tool you will be able to click on any transit shelter and find out what amenities are at the stop, if it is ADA compliant, and other existing conditions.



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6. BIKE & PED UPDATE, *James Gittemeier*

The BPAC met to discuss a number of items at their regularly scheduled quarterly meeting in May. A continued discussion on the BPAC bylaws took place. This discussion will continue under a special committee to determine the BPAC tasks as well as membership process and committee make-up. In addition, the BPAC discussed the Walkability Action Institute, a new process for reviewing upcoming projects, Bus Bike Walk Month and holding a special meeting to review and approve the Safe Routes to School Plans that are nearing completion.

7. ROUNDTABLE DISCUSSION

8. PROJECT UPDATES

- **City of Duluth Administrative Modification**, *Chris Belden*

**2017-2020 Duluth Area TIP Administrative Modification #7 (City of Duluth) 5/16/17**

The City of Duluth has requested that Project #118-090-018 (Cross City Trail - Phase 2) – modify its project year to 2018.

The City of Duluth has requested that Project #118-090-019 (Cross City Trail) – modify its project year to 2018.

Changes are shown in **RED**.

Project	Description	Year	Federal	LOCAL	Total
SP 118-090-018	<b>Cross City Trail:</b> **MN146** Cross City Trail Phase 2: Construct trail from Kingsbury Creek to Munger Trail. 2 miles.	2017 <b>2018</b>	\$1,030,551	\$561,934	\$1,592,485
SP 118-090-019	<b>Cross City Trail:</b> **MN146** Cross City Trail: Construct trail and rehab 2 bridges from Duluth Zoo to Knowlton Creek. 1.2 miles.	2017 <b>2018</b>	\$334,400	\$200,000	\$534,400



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- **2018-2021 Duluth Area TIP Update**, *Chris Belden*

The 2018-2021 Duluth Area TIP is currently being drafted by MIC staff. The draft version will be presented to the TAC and MIC Policy Board at the June meetings. At the June meetings MIC staff will ask for approval to start the 30 Day comment period on the draft. Final approval of the TIP is planned for the August meetings.

- **Truck Route Study Update**, *Mike Wenholz*

An update of the Duluth-Superior Area Truck Route Study has begun. The first meeting of the newly-formed advisory committee (AC) was held May 4, with 14 participants. Several AC members could not attend the meeting. The AC is comprised of members that represent a diversity of stakeholders, including State, County, and City governments; many different types of trucking companies; the Port, and community advocacy. In summary, following an introductory portion of the meeting that included sharing primary concerns, the AC provided input on a list of topics for the AC to work through during the study, and then started addressing some of those topics. Key discussion points included:

- finalizing the study area to be the entire MIC boundary
- collecting and using as much truck count data as feasible, and considering which road segments to use for this
- identifying primary truck regulations in each jurisdiction within the MIC area and considering ways to streamline them, as necessary for efficiency and consistency
- ensuring oversize/heavy haul and hazardous materials hauling routes are identified and considered in this study
- considering whether or not a survey would be valuable to help guide this study, and issues related to this.

Numerous action items from the AC meeting are currently being worked on. The second of three planned AC meetings is tentatively planned for some time in July.