



Meeting Location Change

The April 19th, 2017 MIC
meeting has changed
locations.

We will be meeting at the City of
Rice Lake's
City Hall

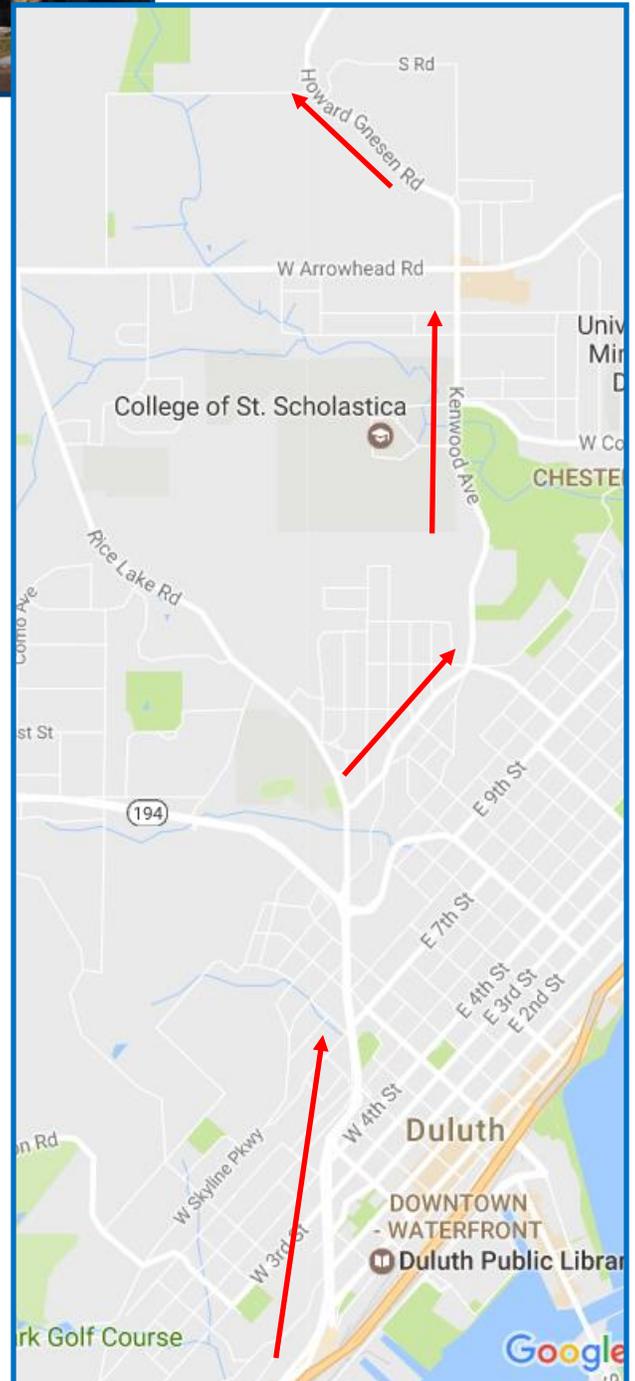
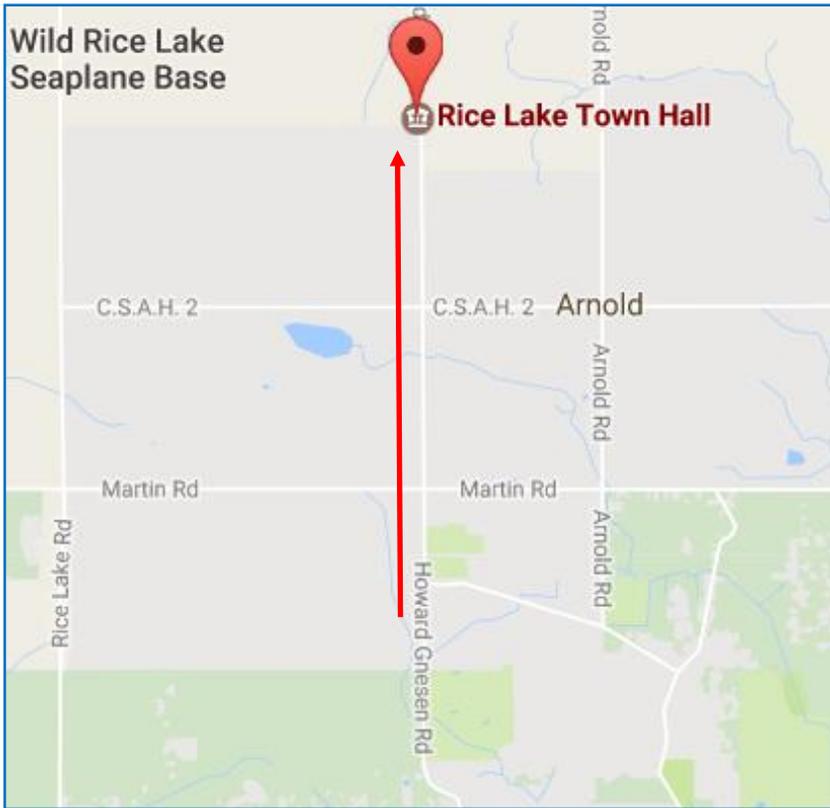
Located at:
4107 W Beyer Rd
Rice Lake, MN

Corner of Beyer Rd and
Howard Gn

(map on reverse side)



Directions from Duluth: take Mesaba Ave North—to Kenwood Ave follow Kenwood which will turn into Howard Gnesen Rd follow to Beyer Rd—the building is at the intersection of Rice Lake Rd and Beyer





MEETING NOTICE

Duluth-Superior Metropolitan Interstate Council

POLICY BOARD

Wednesday, April 19, 2017, 6:30 pm

Rice Lake City Hall

Rice Lake, MN

*Downtown Duluth Avenues

- 1 Way to 2 Way Conversion

*City of Duluth Comp Plan-Transportation Focus Group Update

Items for Approval:

- Meeting Summary of 3.22.17

Items for Presentation / Discussion / Information

- MIC Director's Report
- Implementation Strategy – Port Land Use Plan Recommendations
- Walkability Institute Action Plan - Update
- Project Updates

Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Barb Peterson at bpeterson@ardc.org or 218-529-7541** to ensure a quorum will be present for voting items on the agenda.

Driving Directions & Parking Information

See map on reverse. This facility is ADA accessible.

This facility is not on a DTA bus route.

Duluth-Superior Metropolitan Interstate Council

Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission

221 West First Street • Duluth, MN 55802 • 218/529-7541 • Fax 218/529-7592 • www.dsmic.org



Metropolitan Interstate Council Policy Board Meeting

Wednesday, April 19, 2017 6:30 pm

Rice Lake City Hall
Rice Lake, MN
AGENDA

Minnesota Members

City of Duluth

Barb Russ
Noah Hobbs

City of Duluth Citizen Rep

David Montgomery

City of Hermantown

Wayne Boucher

City of Proctor

Phil Larson

City of Rice Lake

Bob Quade

Duluth Transit Authority

Mike Casey
Wayne Nelson (*Alternate*)

St. Louis County

Frank Jewell
MN Co-Chair

St. Louis County Suburban Townships

Earl Elde

Wisconsin Members

City of Superior

Warren Bender
Dan Olson
Graham Garfield

City of Superior Citizen Rep

Ed Anderson

Douglas County

Nick Baker
WI Co-Chair
Jim Paine

Rosemary L. Lear
Sam Pomush

Douglas County Suburban Townships

Broc Allen

<p>1. Introductions / Agenda Review</p> <ul style="list-style-type: none"> • Bob Quade – Welcome to the City of Rice Lake <p>2. Committee Business</p> <ul style="list-style-type: none"> • MIC Director Performance Review • Meeting Summary of 3.22.17 (for approval) • MIC Director's Report 	20 min
<p>3. * Downtown Duluth Avenues, MIC Staff</p> <ul style="list-style-type: none"> ◦ 1 Way to 2 Way Conversion <p>* City of Duluth Comp Plan-Transportation Focus Group Update</p>	15 min
<p>4. Implementation Strategy-Port Land Use Plan Recommendations</p> <ul style="list-style-type: none"> • Presentation and Discussion, <i>Mike Wenholtz</i> 	10 min
<p>5. Walkability Institute Action Plan - Update</p> <ul style="list-style-type: none"> • Presentation and Discussion, <i>James Gittemeier</i> 	10 min
<p>6. Roundtable Discussion</p>	5 min
<p>7. Project Updates</p> <ul style="list-style-type: none"> • DTA Administrative Modification, <i>Chris Belden</i> • NHS Intermodal Connectors, <i>Mike Wenholtz</i> • Bus Bike Walk Month, <i>James Gittemeier</i> • SRTS, <i>Chris Belden</i> • Area-wide Truck Route Study, <i>Mike Wenholtz</i> • MIC Areawide Bike Plan Update, <i>James Gittemeier</i> • TDP Update, <i>Chris Belden</i> 	20 min

Have a wonderful Easter!



Next Meeting:

Wednesday, May 17, 2017
Duluth Depot Board Room
Duluth, MN
6:30 pm



Duluth-Superior Metropolitan Interstate Council

** = Approval Item*

1. INTRODUCTIONS / AGENDA REVIEW

2. COMMITTEE BUSINESS

Meeting Summary of 03.22.17 (separate attachment)

MIC Director Report

- **Senator Klobuchar Infrastructure Summit (Duluth)** - I was invited to attend this summit on the 11th as an interested party; not on the panel. The DOT and the Port Authority were invited to the panel. This one, as opposed to the Nolan Forums, was more focused on northeast Minnesota infrastructure priorities – not solely on transportation.
- **Superior – Belknap Street Groundbreaking** – Attended this “shovel” event with many City and County and other local partners in Superior on the 3rd of the month. Mayor Hagen spoke at length about the history of how this project came to be; was very good. DOT Secretary, and former Mayor Dave Ross, also spoke at the event. This 2-year project will certainly alter the look of the corridor and make it better for all modes. I should note, though it was “way back” in 2003, the MIC conducted a full scale corridor study along Belknap. Many of our recommendations concerning access, bike and peds and others did find their way into the final design of this major DOT project.
- **Rice’s Point Container Terminal Opening** – Hope most saw the article with an embedded video sent by us showing off Port’s brand new train-to-truck intermodal transshipment facility get underway during the last week of March. The important fact here is Canadian National (CN) coming into the Rice’s section of the port – something that took a while as they needed to gain trackage rights via CP and BNSF. It might take the correct shippers and logistics, but this CN entrance opens up the west coast markets and Asian markets. Truly could be “game changer” in goods movement in the Twin Ports. It is this very new movement in the port that jump starts the traffic modeling the MIC is now looking into toward development of a freight model for the port area that could indicate traffic flow congestion and access issues for this area of Duluth. By doing this, we can show what new roadway connections might be built to provide a proper and safe access to the Interstate.
- **Propeller Club, Port Land Use Plan** – Another audience to understand the MICs Port Land Use Plan will occur as I am the guest speaker at the April meeting of this group. The Pro Club membership (national organization, with local sponsors) represents most of the docks/terminals on the waterfront. Companies involved in the maritime industry, local governmental units along with retired captains of shipping companies are also members.
- **Association of Metropolitan Planning Organization (AMPO) Spring Board Meeting, Washington DC** – The last week of April will be spent with my fellow board members and AMPO staff in DC conducting business and making some visits to the USDOT plus staffers of



Duluth-Superior Metropolitan Interstate Council

key Senate and House transportation committees. Hopefully, I can get a few clues as to where the Administration and Congress sits with respect to the transportation bill and how each is framing the funding component. It was a disappointing “surprise” when recently the Administration proposed to eliminate the TIGER grant. This is not final, however.

3. MIC STAFF TO PRESENT HIGHLIGHTS OF THE FOLLOWING:

- **City of Duluth Comp Plan Summary of Transportation Focus Group Mtgs**

The City’s current Comprehensive Land Use Plan was an outgrowth of the “2001 and Beyond” planning process, and was adopted in 2006. City Staff has worked with the Planning Commission and the Administration to begin an update to the plan for a number of reasons, but crucially because Duluth is a markedly different city than it was in 2006 - demographically, economically and culturally.

Major plan elements that are critical for decision-making in the city were not fully addressed in the 2006 Comprehensive Land Use Plan, including:

- Housing (workforce housing, housing options for individuals at all income levels, choices in housing options for all ages)
- Transportation/public infrastructure (complete streets, multi-modal systems, phasing of future public infrastructure)
- Economic health (workforce development, improving the economic base, promoting redevelopment)
- Open space (incorporating the park planning that’s been completed over the past decade, working toward a shared vision for tax-forfeit parcels)

The issues that impact transportation and public infrastructure are being researched, discussed, and a shared community vision developed through the Comprehensive Planning process.

- **Downtown Duluth Avenues**

- 1-way to 2-way Conversion

4. IMPLEMENTATION STRATEGY-PORT LAND USE PLAN RECOMMENDATIONS, *Mike Wenholtz*

A goal of the Port Land Use Plan is to ensure the 26 recommendations of the Port Land Use Plan are reviewed and implemented. The Port Land Use Plan Sub-Committee identified leader(s), priority ranking, and anticipated completion timeline for all 26 recommendations of the plan. Additionally, the sub-committee members proposed two levels of regular reporting at

HTAC meetings to help ensure these recommendations are implemented. Finally, a “Strategy for Implementing the 2016 Duluth-Superior Port Land Use Plan Recommendations”, which includes an “Implementation Strategy Summary Table”, is included as Appendix III in the final 2016 Port Land Use Plan.



5. WALKABILITY ACTION INSTITUTE PLAN, *James Gittemeier*

A cross-disciplinary MPO-level team from Duluth attended the Walkability Action Institute course from April 3-6 in Decatur, Georgia. The teams were asked to be action oriented, and focus on big picture policy systems change, and to be inclusive when working with the community and decision-makers. The team completed the course and will be spending the next 3 weeks finalizing the Action Plan. The plan will be submitted by the end of April and the Duluth team will be held accountable to accomplish the goals and action steps brought forth through regular check-ups, progress reports and public information releases on each community's progress. However, the action plan is not expected to be a static document, but one that evolves as the Duluth team moves forward with the action steps to increase walkability through community design.

For more background, the following are additional details on this Action Institute. In 2015, the U.S. Surgeon General's Call to Action to Promote Walking and Walkable Communities led to the National Association of Chronic Disease Directors (NACDD) and Centers for Disease Control and Prevention (CDC) to partner on creating the Walkability Action Institute. This action institute brings together cross-disciplinary state and MPO-level teams of professionals who want to learn more about the "how" of creating walkable-friendly changes in states and communities, what this type of success looks like, and who around the country are leading by example.

The NACDD issued a request for applications for its 2017 Walkability Action Institute. The Duluth team submitted an application and was selected to be part of the 3rd cohort of the Walkability Action Institute. All selected teams received travel assistance to attend the course and committed to participating in 100% of the project. The Duluth team was 1 of 10 MPO-level cross-disciplinary teams from around the U.S. The team was required to have representatives from public health, transportation, planning and an elected official. The goal of the institute is to improve public health by making policy, systems and environmental improvements that increase walkability through community design.

6. ROUNDTABLE DISCUSSION

7. PROJECT UPDATES

- **DTA Administrative Modification, *Chris Belden***

MIC staff is currently working with the DTA on an Administrative Modification to its list of 2017 projects.

- **MnDOT Administrative Modification #5, *Chris Belden***

MnDOT has requested that Project #6982-326 be added to the TIP for FY 2017. The project will be 100% state funded.



Project	Description	Year	Federal	State	Total
6982-326	I-35, I-535 & US 53 in Duluth from jct Cody St to jct 26th Ave E/MN 61. Various locations, replace crash end attenuators. (assoc 6980-61, 6915-135)	2017	\$0	\$600,000	\$600,000

- NHS Intermodal Connectors**, *Mike Wenholz*

The MIC is re-examining existing connectors in the MIC Planning Area. Discussions are occurring and meetings are being scheduled with appropriate partners to determine if existing connectors remain accurate, and if any routes need to be added or removed.
- Bus Bike Walk Month**, *James Gittemeier*

The month of May is the annual Bus Bike Walk Month. A series of events and activities are planned throughout the month to provide encouragement and education for people to participate in the active transportation modes. As usual, there will be Duluth Mayor ride, a number of Bike to Work Day morning commuter stations across Duluth and Superior and a number of community rides and walks.
- SRTS**, *Chris Belden*

MIC staff and the SRTS team will be drafting recommendations for Piedmont Elementary, Laura MacArthur Elementary, and Proctor Elementary in the coming month. The SRTS team is conducting a survey for Piedmont and Laura MacArthur to gather feedback from parents and community members on recommendations. Staff will then use the feedback to create the Safe Routes to School planning documents and action plans. Piedmont Elementary has a meeting on the draft plan scheduled for April 17th, at 5:30 in the Media Center. The final meeting to review the draft plan for Laura MacArthur Elementary will be held in the middle of May, date and time to be set soon. The SRTS team for Proctor schools had just completed a very successful walking audit around Bayview Elementary where we assessed the current conditions around the school. The next meeting in Proctor is planned for April 27th, at 2 PM, at Proctor High School where we will be discussing potential recommendations. All current SRTS plans will be finished by the end of June, 2017.
- Area-wide Truck Route Study**, *Mike Wenholz*

Progress is being made on the update to the Duluth-Superior Area Truck Route Study. An advisory committee (AC) has been formed, and a second attempt is ongoing to find a workable date for the first AC meeting in May. Truck count data have been gathered at numerous sites in Wisconsin portions of the MIC area, and reviewed and discussed at a meeting with Wisconsin DOT.



MIC Agenda Topics and Project Updates

April 19, 2017 Meeting

Duluth-Superior Metropolitan Interstate Council

- **TDP Update, Chris Belden**

MIC staff has been assisting the DTA and their consultant (SRF) with its update of the Transit Development Plan (TDP). MIC staff has been attending steering committee and stakeholder group meetings during the planning process. MIC staff is also assisting on a few components of the plan itself including a STRIDE customer survey, creating an inventory of bus stops/shelters with a list of amenities included at each stop, looking at demographics of areas that may be supportive of transit, assisting DTA and consultant staff with policy recommendations, and more. For the STRIDE survey the MIC has hired a short-term employee through Manpower to conduct the survey. The staff person will be housed at the DTA offices and make calls to existing STRIDE customers. There is a script that will be followed for each call. A few paper copies of the survey will also be mailed out to STRIDE riders. The goal is to have at least 100 responses. For the DTA shelter inventory/audit the MIC has hired a short-term intern to conduct the audit. The intern will use a master check list at each transit shelter in the MIC area and report the conditions at each one. The finished product will be an interactive map inventorying each shelter in the MIC area. With the tool you will be able to click on any transit shelter and find out what amenities are at the stop and other existing conditions. The Transit Development Plan report is planned to be completed by the end of July 2017.