



MIC Policy Board
 March 22, 2017/WITC
 Meeting Summary

Members Present		
WI Co-Chair	Nick Baker	Douglas County Board of Supervisors
	Ed Anderson	City of Superior – Citizen Rep
	Broc Allen	Douglas County Suburban Townships
	Warren Bender	City of Superior Common Council
	Wayne Boucher	City of Hermantown
	Mike Casey	DTA Board Representative
MN Co-Chair	Frank Jewell	St Louis County Board
	Sam Pomush	Douglas County Board of Supervisors
	Bob Quade	City of Rice Lake
	Barb Russ	Duluth City Council
Members Absent		* Excused Absence
	Earl Elde*	St. Louis County Suburban Townships
	Graham Garfield	City of Superior Common Council
	Noah Hobbs	Duluth City Council
	Rosemary Lear*	Douglas County Board of Supervisors
	Phil Larson	City of Proctor
alternate	Wayne Nelson	Duluth Transit Authority
alternate	Gary Nowak	City of Proctor
	Jim Paine	Douglas County Board of Supervisors
	Dan Olson*	Superior Common Council
alternate	John Werner	City of Rice Lake
Others Present		
	Chris Belden	MIC Planner
	James Gittemeier	MIC Principal Planner
	Sheldon Johnson	MIC Deputy Director/NWRPC
	Barb Peterson	MIC Administrative Assistant



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1. Introductions

Chair Nick Baker called the meeting to order at 6:35 pm. All meeting attendees introduced themselves.

2. Committee Business

- **Meeting Summary of 2.15.17**

Chair Baker asked for any changes or corrections to the previous month's meeting summary. Hearing no objections, he asked for a motion to approve.

Motion Discussion and Vote	Broc Allen/Sam Pomush moved to approve the 2.15.17 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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- **MIC Director Report:**

In Ron's absence, James asked everyone to note the descriptions in the Agenda Item Descriptions.

Sheldon Johnson, MIC Deputy Director discussed his recent trip to Washington DC. He shared that it was difficult to discuss any issues since most of the department secretaries had not yet been appointed.

3. 2021 TIP Application Approval, *Chris Belden*

Chris reviewed the timeline and the projects that have been submitted. A lengthy discussion concerning the inclusion of the DTA's bus replacement project request followed. Nick Baker shared that he wanted to see the board members continue to rank the projects and that the DTA had every right to request the funds needed even if they are outside the funding constraints.

A motion was made by Ed Anderson and seconded by Broc Allen recommending approval and ranking the Railroad St project as #1 with the Lismore Rd project ranked #2 and removing the DTA requests. Since they fall outside of funding limitations.

Further discussion concerning removal of the DTA project applications, due to the fact that the new busses request and the Section 5307 funds were outside of the ATP funding limits and were apparently going to be funded by MnDOT Central Office. Injected into that conversation was a note that the DTA must show the need and be denied in order to fulfill the requirements to receive the Central Office funds.

The previous motion was then amended to say that the MIC Policy Board recognizes the DTA need for the funds they have applied for but have been denied at this time with the knowledge that MnDOT's Central Office will be funding their needs.

The motion with the amendment were approved unanimously.



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4. Walkability Action Institute Plan, James Gittlemeier

James reviewed the information reported in the agenda item description. He is a member of a 6 person team which includes: Josh Gorham, Shawna Mullen, John Kelley, Elissa Hansen, Russell Habermann and James. This conference is a working conference with nationally renowned experts in the field of Walkability. The group will come out of the conference with an action plan in hand. The institute is providing the funding for flights, hotel rooms and food.

5. SRTS Update, Chris Belden

Chris explained that MIC staff is assisting ARDC Regional Planning with a Safe Routes to School (SRTS) grant application that would help fund the planning of SRTS at Pike Lake Elementary in Canosia Township and Congdon Park Elementary in Duluth. He went on sharing that this joint effort is currently working with several area schools with Safe Routes to School planning. Piedmont Elementary is in the stages of creating recommendations for the 5 E's (Education, Encouragement, Engineering, Enforcement, and Evaluation.) A survey is being created to gather feedback from parents and community members on the recommendations and a final public meeting on the plan to be held in April. Laura MacArthur Elementary will also have a survey on the 5 E's as well as a final public meeting on the draft plan to be held in May. Proctor schools kicked off the planning process with its first meeting on Friday, February 17th at Proctor High School. The next meeting for Proctor will be a walking audit on March 27th at 2 PM. The walking audit will involve members of the community and the SRTS team walking around the schools to get a feel of what issues there might be. Marshal School will also be kicking off its planning process at a date to be set soon. All work needs to be complete by the end of June this year.

6. Michigan St Protected Bikelanes Demonstration, James Gittlemeier

James and Chris began this discussion with a video showing the demonstration done in Alexandria.

James briefly discussed and showed that this demonstration has again had to be rescheduled due to utility work on Michigan during late spring and early summer. The MIC has received the formal approval for the extension of this project until the end of August. It has again had to be modified to cover to a 3-block route from 6th Ave W to 3rd Ave W, connecting the Cross-City Trail downtown spur to the DTC. The decision has also been made to move the protected bike lane to the lower side of Michigan St as to not interfere with loading zones.

Nick Baker suggested that the bike lanes be in the parking area in front of the Depot and move the parking outside of the bike lanes.



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7. RoundTable Discussions

none were brought up

8. Project Updates – (please see agenda item descriptions included in the meeting materials)

- TDP/DTA, *Chris Belden*
- MIC Area Wide Bike Plan. *James Gittemeier*
- HTAC Update, *Mike Wenholz*
- Duluth Area TIP Administrative Modification #4

9. Adjournment

With no further agenda items, discussions or announcements, Chair Baker adjourned the meeting at 8:20 pm.