



**MIC Bicycle and Pedestrian Advisory Committee**  
**Meeting Summary**  
 February 6, 2017 Meeting

Meeting Location	ARDC Conference Room, Duluth, MN	
Meeting Chair(s)	Josh Gorham	
Note Taker	Barb Peterson	
Members Present		
Chair	Josh Gorham	St. Louis County SHIP
Vice-Chair	Bryn Jacobson	Continental Ski & Bike
	Carol Andrews	St Louis Cnty Public Works
	Lisa Austin	MnDOT
	Mark Horlocker	DTA
	Shawna Mullen	HDAC/YMCA
Members Absent		* Excused
	Mike Casey	River Corridor Coalition (RRC)
	Jeff Dahlgren*	Duluth Transit Authority
	John Kelley	City of Duluth/Planning
	Rheanna Letsos	DCGP
	Mary Morgan	City of Superior Parks
	Cari Pedersen	City of Duluth/Chief Engineer of Transportation
	Roderick Rolley	Duluth Resident
	Ian Schoenike	Jeff Foster Trucking/Operation Support
	Bill Stovern	Duluth Police Department
	Gaelynn Lea Tressler	Gaelynn Lea Farmers Ins Agency
	Dena Ryan	WisDOT
	Diane Zachor	Duluth Resident
	Vacant	City of Duluth Parks & Rec Dept
Others Present		
	Chris Belden	MIC Planner
	Ron Chicka	MIC Director
	James Gittemeier	MIC Principal Planner
	Barb Peterson	MIC Administrative Assistant
	Rondi Watson	MIC Communication/Social Media Coordinator



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### 1. Introductions/Agenda Review

Chair Josh Gorham called the meeting to order at 11:30 am. All meeting attendees introduced themselves.

### 2. Committee Business

- Meeting Summary of 11.7.16

Chair Josh Gorham then asked for any changes or correction to the 11.7.16 meeting summary. One adjustment was noted that pavement will be laid on 4<sup>th</sup> from 6<sup>th</sup> to 10<sup>th</sup> this year... With no further corrections Josh asked for a motion to approve.

Motion Discussion and Vote	Shawna Mullen/Mark Horlocker moved to approve the 11.7.16 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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### 3. Places for People

Josh Gorham and Shawna Mullen reviewed the findings of the demonstration projects at 8<sup>th</sup> Ave E & 9<sup>th</sup> St. The Hillside neighborhood was chosen because there has been a history of studies done to show the needs of this area over the last 10 years. These studies have shown that the Hillside residents often lack transportation access for not only recreation and social gatherings but the necessities of getting groceries, ability to get to medical appointments and for work or school. It was noted that almost 1/3 of households in the area do not own a vehicle so they generally walk or bike to work but transit is often not convenient.

They placed temporary bulb outs at the intersection (8<sup>th</sup> Ave E & 9<sup>th</sup> St) near Meyers Wilkens Elementary School to test how traffic would respond. It seemed to have calmed traffic down while also allowing pedestrians a better sight line before crossing. It also gave drivers a better sight line to see the pedestrians ready to cross.

One note was that they checked the intersection this winter after everything was removed and the cars were still making a wider turn where the bump out had been.



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### 4. BPAC Bylaws - Revisions

There was much discussion concerning changes to bylaws. Some of the changes included:

- change from quarterly meetings to monthly or possibly every other month, 1<sup>st</sup> Monday of the month
- form an executive committee which would do a phone meeting each month
- add representation from more citizen groups
- MnDOT should have a seat at the table
- UMD and UWS bike group representation
- BPAC officers to have a two-year term
- More specific guidelines for the duties of the BPAC chair
- some changes to the definition of a quorum
- member removal guidelines

The changes discussed will be added and sent out to BPAC members and will also be brought to the MIC Policy Board for approval.

### 5. Safe Routes to School - Recommendations

Chris Belden briefly described the progress of each of these SRTS plans and reviewed the schools which will be addressed this spring. We are looking for additional funding to do plans for East & Denfeld High Schools.

- Myers Wilkins Elementary
- Lincoln Park Middle School

### 6. 2021 TIP Candidate Projects Review

This review was tabled until the May meeting.

### 7. Bike & Ped Project Updates

- Counts will continue
- An area wide Pedestrian Plan will be started during 2017

### 8. MIC Area Wide Bikeway Plan

James Gittlemeier described that he was hoping to get the draft plan out for review sometime early this spring.



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### 9. Cross City Trail

Due to time constraints James quickly reviewed some of the work done to help alleviate the missing links in the trail.

### 10. Superior Active Transportation Plan

Superior was awarded a grant to address this plan. Meetings will begin this spring.

### 11. Other Topics

The Duluth team consisting of Josh Gorham, Shawna Mullen, John Kelley, Russell Habermann, Elissa Hansen and James Gittemeier will be attending a Walkability Institute Conference during the beginning of April.

### 12. Upcoming Events

Friday, February 10<sup>th</sup> is Winter Bike to Work Day  
11<sup>th</sup> Annual Bike Swap – April 22<sup>nd</sup> & 23<sup>rd</sup>

### 13. Adjournment

With no further agenda items, discussions or announcements Chair Gorham adjourned the meeting at 1:00 pm.